



Change of Ownership Request

Please fill in the details below and return this form to us, along with required identification to id@dodo.com.au (see pages 2 & 3 for accepted forms of identification).

Once we have received the required documentation, we will contact you to complete the request.

Please note that a change of ownership may require that a credit check be conducted prior to completion of the request.

Details of Current Account Holder (Person A):

Name: _____

Address: _____

Contact Number(s): _____

Details of Person Taking Ownership of Account (Person B):

Name: _____

Address: _____

Contact Number(s): _____

Account(s) to be transferred: _____

We, the undersigned, hereby request that the ownership of the above account(s) be transferred from "Person A" to "Person B", as listed above.

Person 'A'

Person 'B'

Accepted forms of identification

We may require proof of Identification to complete certain requests. If requested, you will need to provide us with suitable identification.

Option 1:

- 2 x Category A Documents

Option 2:

- 1 x Category A Document
- *Plus*
- 2 x Category B Documents

The following tables outlines the accepted documents and any special conditions:

Category A:

1. Australian State or Territory Driver's Licence issued in the name of the customer by a Commonwealth, State or Territory Department or agency.
2. Australian Passport with an expiry date in the future or no more than 2 years in the past.
3. A birth certificate issued by an Australian State or Territory government.
4. A current foreign passport issued by a foreign government which contains a valid entry stamp or visa issued by the Australian government.
5. Australian citizenship certificate issued by the government.
6. Certificate of identity or Document of identity issued by the Department of Foreign Affairs and Trade (or by any subsequent Commonwealth Department responsible for issuing a like Certificate of identity or Document of identity at the relevant time).
7. Immicard issued by the Department of Home Affairs (or the Commonwealth Government Department responsible for issuing Immicards at the relevant time).
8. Indigenous Community Card issued by Services Australia (or the Commonwealth Government agency or department responsible for issuing Indigenous Community Cards at the relevant time).
9. Firearms licence issued by an Australian State or Territory Police force and which includes the customer's photo.
10. Aviation Security Identity Card issued by a body which is authorised by the Commonwealth government agency or department responsible for giving an entity authorisation to issue an Aviation Security Identity Card and which includes the customer's photo.
11. Maritime Security Identity Card issued by a body which is authorised by the Commonwealth government agency or department responsible for giving an entity authorisation to issue a Maritime Security Identity Card and which includes the customer's photo.
12. Australian Government Issued Photo ID card (employee ID) issued by the relevant Commonwealth, State or Territory government and which includes the customer's photo.
13. Defence Highly Trusted Token issued by the Australian Department of Defence (or the Commonwealth Government Department responsible for issuing Highly Trusted Tokens at the relevant time).
14. Defence Force identity card issued by the Australian Defence Force and which includes the customer's photo.
15. Police identity card issued by an Australian State or Territory Police Force and which includes the customer's photo.
16. Prisoner identity card issued by the relevant Australian State or Territory prison authority and which includes the customer's photo.
17. A trade (work or business) licence issued by an Australian State or Territory government and which includes the customer's photo (e.g. trade licences, real estate agents, security agents etc.).
18. Tangentyere Community ID card issued by the Tangentyere Council (or an organisation which replaces the Tangentyere Council) and which includes the customer's photo.
19. Proof-of-Age card issued by an Australian State or Territory government and which includes the customer's photo.
20. Australia Post Key Pass issued by Australia Post and which includes the customer's photo.
21. Working with Children/Vulnerable card issued by a State or Territory government and which includes the customer's photo.

Category B:

1. Bank or financial institution card, passbook or statement issued by a bank, credit union or building society. Card statements or passbooks must cover at least 6 months of financial transactions and be in the individual's name. The individual's signature must be on the card and their current address on the statement or passbook. Documents from foreign banks or institutions are not acceptable.
2. Medicare Card.
3. Post-Paid Telecommunications Billing Record issued by an Australian telecommunications company, which must be a statement of account for a post-paid carriage service issued in the previous 12 months, showing the same name and address given by the customer to the gaining carriage service provider prior to a port occurring.
4. Rates Notice issued by an Australian local government council issued in the previous 12 months, showing the same name and address given by the customer to the gaining carriage service provider prior to a port occurring.
5. Student ID card issued by an Australian tertiary education institution, Australian secondary school, TAFE or registered training organisation.
6. Concession and health care card issued by Services Australia or the subsequent agency or Department responsible for issuing concession and health care cards.
7. Veterans affairs card issued by the Department of Veterans' Affairs.
8. Tenancy agreement or lease being a current formal agreement or lease showing the same name and address given by the customer to the gaining carriage service provider prior to a port occurring.
9. Motor vehicle registration for a vehicle registered in an Australian State or Territory, being current registration papers with the individual's name, address and proof of payment, showing the same name and address given by the customer to the gaining carriage service provider prior to a port occurring.
10. Electoral enrolment, being proof of electoral enrolment showing the same name and address given by the customer to the gaining carriage service provider prior to a port occurring.
11. Seniors card issued by a State or Territory government to a resident in that State or Territory who is 60 years of age or over.
12. A utility account showing the same name and address given by the customer to the gaining carriage service provider prior to a port occurring.

Photos or photocopies of your identification should be sent to us at id@dodo.com.au or sent via fax to **1300 552 649**

The Customer ID and/or contact phone numbers should be included to assist in locating the account and processing the ID quickly.

Photocopies or photographs of documentation are accepted but must they be clear and legible.